

**GENERAL MEETING
RIDDOCH BUSINESS & COMMUNITY ASSOCIATION****MINUTES****DATE: Monday, September 27 2021****VENUE: Bec's House****TIME: 5.30PM**

Ref	Item	Action
1.0	PROCEDURAL	
1.	Opening/Welcome The meeting opened at 5.37pm	
1.1	Attendance/Apologies Apologies: Jon Conti, Nicole Reschke Attendance: Cate Cooper, Leonie Hardcastle, Hannah Timms, Bec Trotter	
2.0	STANDING ITEMS	
2.1	Minutes of previous general meeting held on Monday August 30 2021 Recommendation: "That the minutes of the previous general meeting held on August 30, 2021 be passed as a true and correct record." <i>Moved:</i> Hannah Timms <i>Seconded:</i> Simone Kain	For approval
2.2	Treasurer's Report Recommendation: "That the committee adopt the Treasurer's Report as presented." <i>Moved:</i> - <i>Seconded:</i> - <i>To Do:</i> Simone to email agenda with financial documents – to be approved at the next meeting.	For approval
3.0	GENERAL BUSINESS	

3.1	<p>Youth Committee (including bike track upgrade and merchandise)</p> <p>Simone emailed out the designs for the jumpers with colourways. We will be using AS Colour jumpers which are slightly more expensive but better quality. She will email out a size chart for pre-orders. Jumpers will cost approximately \$65 to purchase and will retail for \$80. Minimum purchase of 20 jumpers at a time. Simone will send out a size chart and form for orders and try and have the jumpers ready for late night shopping (some to sell and to take further orders).</p> <p>Jon has spoken to Toby from the Trail Collective and we will likely get a quote in the next few weeks which will include a detailed design and 2 public consultation and feedback sessions with local community (kids). The project will need grant money. Jon has sent a request for a 'Letter of Support' from the WRC in preparation for grant funding applications.</p> <p>To Do: Simone to send out pre-order form for jumpers and place order Jon to follow up WRC and Trail Collective</p>	For discussion
3.2	<p>AGM</p> <p>Bec couldn't find anything about when notification has to be in for AGM. Bec will send out an email to the membership database re the AGM and asking for people to put their hand up for a position.</p> <p>Audit should be completed soon, Murray Nankivell have all the information.</p> <p>To Do: Bec to create a flyer to hand out asking for commitment from the community.</p>	For discussion
3.3	<p>RBCA Community Event – Family Fun Day</p> <p>The Fun Day will be held at the Penola Primary School and will include a Mini Olympics event. Another meeting will be set for the sub-committee.</p> <p>All competitions have been setup on the website and are ready for entries. Simone to confirm sponsorships for prizes.</p> <p>To Do: Bec to set a meeting date Simone to confirm sponsorships for prizes</p>	For discussion
3.4	<p>Membership Update</p> <p>Membership renewals are looking good. Reminders have been sent.</p>	For discussion
3.5	<p>Networking Drinks Review</p> <p>Limited attendance from members but a lovely night all the same. Will look at doing more in future.</p>	For discussion
3.6	<p>Riddoch Community Newsletter Feedback</p> <p>No feedback received to date.</p> <p>To Do: Bec to distribute other journals to shops in town.</p>	For discussion
3.7	<p>Media Training Event with Liz Rymill Review</p> <p>The first professional development session went extremely well. Liz was a great presenter. Some great feedback was received from participants.</p>	For discussion

	She also conducted media training for the youth leaders the following Monday which was well received.	
3.8	<p>Late Night Shopping</p> <p>Forms have gone out, sign up date is 30/9. Nic will follow up soon. She has approached, Leala Tea, Pot My Vibe, Lanamara (handbags), Little Pink Fox about being involved in the market. They have all pretty much said yes. Nic said it would be a \$100 to participate. Jon has requested another Xmas Tree from OFO. Jon would also like a form for a stall to sell LaRocco's Leap merch. RBCA should look at selling the town jumpers with the raffle that night.</p> <p>To Do: Nic to follow up late night shopping forms Nic to send form to Jon Jon to follow up Xmas tree</p>	For discussion
3.9	<p>Stuffed Santa and Xmas Street Party</p> <p>Special event form has been lodged. Nicole has confirmed with VR and spoken to Snow. She has also spoken with Moss and Wild and they were keen to do a catering stall down in the park.</p> <p>Stuffed Santas were handed out at the Networking Drinks.</p>	For discussion
	Action Items / Calendar	For discussion
4.0	CORRESPONDENCE	
4.1	<p>Correspondence In</p> <p>Wattle Range Council Wattle Range Tourism town collaboration event to be held on October 21.</p> <p>Wattle Range Council School Holiday Program.</p>	For Noting
4.2	Correspondence Out	
5.0	ANY OTHER BUSINESS	
	Meeting closed at 6.47pm. Next meeting will be held on WEDNESDAY November 6 at 5.30pm at Koonara.	

ACTION LIST	
	The following list is the entire action list from the previous meeting for reference
	<p>Action – Youth Committee</p> <ul style="list-style-type: none"> • Simone to create curriculum for the YL Committee (ongoing). • Simone to send out pre-order form for jumpers and place order • Jon to follow up WRC and Trail Collective <p>Action – AGM</p> <ul style="list-style-type: none"> • Bec to create a flyer to hand out asking for commitment from the community. • Simone to create a calendar invite date for the AGM to send to members. <p>Action – RBCA Newsletter/Journal – ongoing - to be completed by close of August</p> <ul style="list-style-type: none"> • Bec to distribute journals to shops <p>Action — Late Night Shopping</p> <ul style="list-style-type: none"> • Send out invitations and targeted facebook campaigns to target men to come along. • Nic to follow up late night shopping forms • Nic to send form to Jon • Jon to follow up Xmas tree • Confirm and print poster • Bec to contact WRC (Emma) and enquire about having pop up market (and ask about the closure of the street for the street party). <p>Actions — Social Media</p> <ul style="list-style-type: none"> • Ongoing – find someone <p>Actions — Google Advertising</p> <ul style="list-style-type: none"> • Simone to set up google advertising \$15/mth. <p>Actions — Santa Exhibition</p> <ul style="list-style-type: none"> • Ongoing - promotion <p>Actions — Music Gathering</p> <ul style="list-style-type: none"> • Bec to write supporting letter for the music gathering. <p>Actions — Family Fun Day</p> <ul style="list-style-type: none"> • Bec to set a meeting date • Simone to confirm sponsorships for prizes <p>Actions — Xmas Street Party</p> <ul style="list-style-type: none"> • Cate will follow up with Chris Raidis to be Santa • Bec will contact Kerry and Shane for donating the water pistol/lollies or similar

Aged Receivables Summary

Riddoch Business & Community Association

As at 24 September 2021

CONTACT	CURRENT	< 1 MONTH	1 MONTH	2 MONTHS	3 MONTHS	OLDER	TOTAL
Blok Estate	-	150.00	-	-	-	-	150.00
Cate Bell	-	55.00	-	-	-	-	55.00
Coonawarra Cottages	-	150.00	-	-	-	-	150.00
Georgie's Cottage	-	150.00	-	-	-	-	150.00
Heart & Soul Coonawarra	-	150.00	-	-	-	-	150.00
JAK Associates	65.00	150.00	-	-	-	-	215.00
Katnook Estate	-	150.00	-	-	-	-	150.00
Meek's Butchers	-	150.00	-	-	-	-	150.00
moss + wild	-	150.00	-	-	-	-	150.00
Murray Nankivell	-	150.00	-	-	-	-	150.00
Parker Coonawarra Estate	-	150.00	-	-	-	-	150.00
Patrick of Coonawarra	-	150.00	-	-	-	-	150.00
Penola Post Office	-	150.00	-	-	-	-	150.00
Penola Recyclables	-	150.00	-	-	-	-	150.00
Pipers of Penola	-	150.00	-	-	-	-	150.00
Royal Oak Hotel - BGSM Hospitality	-	150.00	-	-	-	-	150.00
Wattle Range Council	-	150.00	-	-	-	-	150.00
Total	65.00	2,455.00	-	-	-	-	2,520.00

Profit and Loss

Riddoch Business & Community Association
For the month ended 30 September 2021

SEP 2021

Trading Income	
Interest Income	1.13
Other Revenue	59.09
Total Trading Income	60.22
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Gross Profit	60.22
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Net Profit	60.22

Balance Sheet

Riddoch Business & Community Association As at 24 September 2021

24 SEP 2021

Assets

Bank

Cheque Account	180.04
Savings Account	17,132.94
Total Bank	17,312.98

Current Assets

Accounts Receivable	2,520.00
Total Current Assets	2,520.00

Total Assets

19,832.98

Liabilities

Current Liabilities

GST	497.40
Total Current Liabilities	497.40

Total Liabilities

497.40

Net Assets

19,335.58

Equity

Current Year Earnings	6,956.63
Retained Earnings	12,378.95
Total Equity	19,335.58

23/9/21	150 DIRECT CREDIT Duxton Royal Oak 0081301999 Royal Oak Penola
23/9/21	150 DIRECT CREDIT RYMILLCOONAWARRA 0081280966 RYMILL COO
21/9/21	150 Osko Payment Received RAIDIS RBCA EMMA RAIDIS 140800240
21/9/21	150 DIRECT CREDIT yallum park 0080598260 padbata inv367
13/9/21	150 PAY ANYONE MILLIE & HANN NOMIN 0175324433 inv no 0358
10/9/21	150 DIRECT CREDIT Casella Wines Pt 0078391407 Casella Wines
9/9/21	150 Osko Payment Received Community Members SimonCoxAssocPty
8/9/21	150 Osko Payment Received Inv 370 COONAWARRA EXPERIENC 13726
7/9/21	25 Osko Payment Received Membership PENOLA PA & H SOCIET 1370
3/9/21	10 Osko Payment Received Inv 0392 W Hollick Ms Wendy Cheryl Holl
3/9/21	150 DIRECT CREDIT RIDDOCH TRADING 0076923606 UNION DAIRY C
3/9/21	150 Osko Payment Received INV-0367 RONG CHEN 136021242
1/9/21	1.13 INTEREST
31/8/21	150 DIRECT CREDIT FODDER COONAWARR 0075977366 0371 FODDE
31/8/21	150 DIRECT CREDIT HOLLICK ESTATES 0075929352 HOLLICK ESTATES
31/8/21	150 DIRECT CREDIT DiGiorgio Family 0075912192 DiGiorgio Family V
31/8/21	10 Osko Payment Received INV-0391 SEAN ANDREW MURPHY & 135
31/8/21	150 DIRECT CREDIT banks thargo 0075772091 membership
30/8/21	150 DIRECT CREDIT ST MARYS VINEYAR 0075520113 St Mary's Viney
30/8/21	150 Osko Payment Received inv 0383 Hello Friday 134904036
30/8/21	150 DIRECT CREDIT ADRIAN THOMAS IN 0075509809 ATI 359
30/8/21	150 DIRECT CREDIT CBA 0075366142 RBCA INV 0384
29/8/21	25 Osko Payment Received Penola Golf Club PENOLA GOLF CLUB INC
27/8/21	150 DIRECT CREDIT REDMAN WINES P 0075261516 Redman Wines
27/8/21	150 DIRECT CREDIT HANSEN PRINT 0075218027 HANSEN INV-022
26/8/21	150 DIRECT CREDIT PENOLA HARDWARE 0074897387 PENOLA HARI
26/8/21	150 Osko Payment Received Inv 0352 Di s G Di s Gifts n Flo 1339468!
25/8/21	-37.5 DIRECT DEBIT Murray Nank Xero 0074732176 PAYWAY30321427
25/8/21	150 DIRECT CREDIT Majella Wines Pt 0074585817 Majella Wines
25/8/21	150 DIRECT CREDIT CBA 0074573324 INV0395 Harro Serv
25/8/21	150 Osko Payment Received Jessies DEAN BURROW 133636459