

**GENERAL MEETING
RIDDOCH BUSINESS & COMMUNITY ASSOCIATION****AGENDA****DATE: Monday, November 1 2021****VENUE: Koonara****TIME: 5.30PM**

Ref	Item	Action
1.0	PROCEDURAL	
1.	Opening/Welcome	
1.1	Attendance/Apologies Apologies: Jon Conti, Hannah Timms, Jodie DeLand, Anna McGregor Attendance: Nicole Reschke, Simone Kain, Bec Trotter, Tilly Dohnt	
2.0	STANDING ITEMS	
2.1	Minutes of previous general meeting held on September 27, 2021 Recommendation: "That the minutes of the previous general meeting held on September 27, 2021 be passed as a true and correct record." <i>Moved:</i> <i>Seconded:</i> To be approved at next meeting.	For approval
2.2	Treasurer's Report Recommendation: "That the committee adopt the Treasurer's Report as presented." <i>Moved:</i> <i>Seconded:</i> To be approved at next meeting.	For approval
3.0	GENERAL BUSINESS	

3.1	<p>Youth Committee (including bike track upgrade and merchandise)</p> <p>The last youth meeting went well with good attendance. Marketing of the town merchandise was discussed. The Youth Leaders are happy to help sell the merchandise and launch it at Late Night Shopping. They're also going to approach some of the shops in town (Koonara, Post Office, Supermarket and VIC) to sell the merchandise. Simone will touch base with Youth Leaders about helping at the Family Fun Day.</p> <p>Jon Conti has spoken with Scott Merrett and Tim Finch about upgrading the bike track. He will follow Scott up again. He has also emailed Peter Halton and Chris Brodie about meeting next week in Penola to discuss the upgrade.</p> <p>To Do: Simone to contact Youth Leaders re times for Family Fun Day</p>	For discussion
3.2	<p>AGM</p> <p>It was well attended and it's great to see some new members on our committee.</p>	For discussion
3.3	<p>RBCA Community Event – Family Fun Day</p> <p>Bec has sent the event ideas out to the sub-committee.</p> <p>There are three teams registered for the mini Olympics to date.</p> <p>Bec will do a facebook post for it. Simone sent a graphic.</p> <p>Tilly will supply 10 tyres for one of the games. She will put them aside if someone wants to pick them up otherwise will drop them off at the school on Friday or Saturday morning.</p> <p>Simone found the note boards. Simone will setup the scoring sheet.</p> <p>Bec will email Simone the event notes.</p> <p>Bec needs to do the covid plan.</p> <p>We will kick the raffle off at the family fun day.</p> <p>We have over 100 entries for the show comps.</p> <p>Simone to change the mini Olympics notes on the website to say the teams are up to 4.</p> <p>Simone to email to Nic the quantity of what is required for cash for the prizes.</p> <p>Simone to get the prizes from Koonara and Hardware.</p> <p>To Do: Bec to do more social media Tilly to supply tyres Simone to set up scoring sheet Bec to email the event notes Bec to do the Covid Plan Simone to change the website text Simone to email Nic the prize money required Simone to organize prizes from Koonara and Hardware</p>	For discussion
3.4	<p>Membership Update</p> <p>Only 9 memberships are outstanding. Reminders were sent out last week.</p>	For discussion

3.5	<p>Social Media</p> <p>Nicole has suggested that we put some money on the video to advertise on Facebook.</p> <p>Motion: That we put \$50 on a social media spend for the video Moved: Nicole Reschke Seconded: Bec Trotter</p> <p>Tilly has offered to take over the social media role. Simone and Tilly will catch up for a handover next week.</p> <p>To Do: Nic to promote the video Simone and Tilly to catch up next week for handover</p>	For discussion
3.6	<p>Insurance</p> <p>Insurance for Public Liability is due. The price is the same as last year. \$1031.97.</p> <p>Motion: That we approve the public liability for payment. Moved: Nicole Reschke Seconded: Simone Kain</p> <p>To Do: Bec to pay the Public Liability insurance</p>	For discussion
3.7	<p>Makers Market</p> <p>The Makers Market is going ahead again. They don't have insurance as they're not a legally registered group. Our insurance can cover them. Candles, childrens toys, childrens clothing and electrical equipment isn't covered by our insurance. Makers Market can put our banner up and sell our town merchandise as well.</p> <p>Motion: That we put the Makers Market under our insurance. Moved: Bec Trotter Seconded: Nicole Reschke</p> <p>To Do: Bec to confirm with Deb that we will cover their insurance</p>	For discussion
3.8	<p>Late Night Shopping</p> <p>For the markets there is Lana mara handbags, Jon Conti, CWA and Tea as market stalls as well as the Makers Market and physical shops.</p> <p>Simone and Tilly to do a late night shopping post targeted at guys and Simone and Bec will organize a photo with Justin and Luke with shopping bags in the pub.</p> <p>Nic will invite Dean Burrow, Chris Brodie and Des Noll for the opening of the xmas tree.</p> <p>Wattle Range Council will cover the bus costs. Bus users will be charged \$5 per person.</p> <p>Bec to do covid plan for late night shopping.</p> <p>Motion: That we approve \$30 spend on Facebook advertising for guys 18-50 in Mt Gambier, Millicent and Naracoorte.</p>	For discussion

	<p>Moved: Simone Kain Seconded: Bec Trotter</p> <p>To Do: Simone and Tilly to organize photo Nic to invite WRC dignatories Bec to do covid plan Nic to boost post on late night shopping to Penola, Millicent, Naz, Mt Gambier</p>	
3.9	<p>Stuffed Santa</p> <p>Nic will contact Cate to see if she can hand over the stuffed santas and if she did a form.</p> <p>Nic will contact Marcia at the Coonawarra Store.</p> <p>Saturday 13 November drive the strip and drop off Santa's and forms with wine tasting. Kick off at 12pm at The Blok for lunch and a few wines and create three santas.</p> <p>To Do: All meet on Saturday November 13 to do Santas</p>	For discussion
	Action Items / Calendar	For discussion
4.0	CORRESPONDENCE	
4.1	Correspondence In	For Noting
4.2	<p>Correspondence Out</p> <p>Wattle Range Council</p> <p>Have asked for an update and timing for the town plan implementation. Followed up again. Didn't receive a response either time.</p>	
5.0	<p>ANY OTHER BUSINESS</p> <p>Free Memberships</p> <p>Penola Post Office and Coonawarra Store have distributed our Journals free of charge in the past.</p> <p>Motion: That we provide a contra free membership in return for our mail outs. Moved: Simone Kain Seconded: Bec Trotter</p> <p>To Do: Bec to invoice both and explain the free membership in an email with thanks.</p> <p>Xmas Street Party</p> <p>Moss and Wild are doing street food. Snow Merrett has been contacted again about supporting the Street Party, Penola Pipe Band will be contacted, VR guy is coming, Need to book jumpy castle, posters have been done, raffle is organised, Bec will contact the CFS for the santa drive by, Nic will contact the CVA about wines in the park, Nicole will ask Alana Croft if we can use her speakers again.</p> <p>To Do: Nic will book jumpy castle</p>	

	Bec to contact the CFS Nic will contact the CVA about wines in the park Nic will contact Alana Croft about her PA	
	Meeting closed at 7.04pm. Next meeting set for Wednesday November 24 at 5pm.	

	ACTION LIST
	The following list is the entire action list from the previous meeting for reference
	<p>Action – Youth Committee Simone to contact Youth Leaders re times for Family Fun Day</p> <p>Action – Family Fun Day Bec to do more social media Tilly to supply tyres Simone to set up scoring sheet Bec to email the event notes Bec to do the Covid Plan Simone to change the website text Simone to email Nic the prize money required Simone to organize prizes from Koonara and Hardware</p> <p>Action – Late Night Shopping</p> <p>Actions – Social Media Nic to promote the video Simone and Tilly to catch up next week for handover</p> <p>Actions - Insurance Bec to pay the Public Liability insurance</p> <p>Actions – Makers Market Bec to confirm with Deb that we will cover their insurance</p> <p>Actions – Late Night Shopping Simone and Tilly to organize photo Nic to invite WRC dignatories Bec to do covid plan Nic to boost post on late night shopping to Penola, Millicent, Naz, Mt Gambier</p> <p>Actions – Stuffed Santa All meet on Saturday November 13 to do Santas at The Blok at midday.</p> <p>Actions - Memberships Bec to invoice both and explain the free membership in an email with thanks.</p> <p>Actions – Christmas Street Party Nic will book jumpy castle Bec to contact the CFS Nic will contact the CVA about wines in the park Nic will contact Alana Croft about her PA</p>