

**GENERAL MEETING
RIDDOCH BUSINESS & COMMUNITY ASSOCIATION****MINUTES****DATE: Tuesday, November 22 2022****VENUE: Royal Oak Hotel****TIME: 5.30PM**

Ref	Item	Action
1.0	PROCEDURAL	
1.	Opening/Welcome The meeting started at 5.10pm	
1.1	Attendance/Apologies Apologies: Tilly Dohnt Attendance: Bec Trotter, Nicole Reschke, Hannah Timms, Simone Kain, Anna McGregor, Nathan Seal	
2.0	STANDING ITEMS	
2.1	Minutes of previous general meeting held on Wednesday August 3, 2022 Recommendation: "That the minutes of the previous general meeting held on Wednesday, August 3, 2022 be passed as a true and correct record." <i>Moved:</i> Nicole Reshcke <i>Seconded:</i> Anna McGregor	For approval
2.2	Treasurer's Report Recommendation: "That the committee adopt the Treasurer's Report as presented." <i>Moved:</i> Bec Trotter <i>Seconded:</i> Hannah Timms	For approval
3.0	GENERAL BUSINESS	

3.1	<p>Youth Committee (including bike track upgrade and merchandise)</p> <p><i>Bike Track</i></p> <p>Nicole and Simone met with Wattle Range Council, the Greenrise Advisory Committee and Nathan Seal (Penola Caravan Park) at the new site location – Greenrise opposite the Penola Coonawarra Caravan Park. Wattle Range Council need to do a masterplan around the land usage. Wattle Range Council have provided the advisory committee with Google maps of the land but will also supply drone imagery so that they can start mapping out future use. This will then be supplied to RBCA for comment for the plan to begin.</p> <p>Nathan has been speaking with a company that can do the pump track design process free of charge saving about \$40,000.</p> <p>Simone and Nicole met with Justin and Matthew from Sport and Rec around potential projects for sport and rec in the area. We presented them with a folder including all of the project information to date for the pump track. We also discussed potential for Greenrise to be used for other recreational activities such as kayaking, fishing etc (if the lake was filled) and a high ropes course off of trees. They were very interested in bigger picture thinking projects. There is currently grant money available for the next 3-5 years from the Office of Sport and Rec matching \$ for \$ up to \$500,000 per year. The \$35,000 that we have from Beach Energy and any inkind support can contribute towards this. The Office have suggested we also seek significant funding from large local businesses. Wattle Range Council will need to also support any projects in some significant way. What the Council deems ‘significant’ is up to them.</p> <p><i>To Do: Nathan will chase up Matt and Justin Stephens from Office of Sport and Rec about the grant available and the next steps.</i></p> <p><i>Generation Thrive</i></p> <p>The Riddoch Leaders are two weeks off of graduation. The Graduation will be held on Wednesday, December 7 at Raidis Estate. The students will bring a couple of friends but it would be great to invite other businesses along. The Graduation is 5.30pm – 7pm. A grazing table will be supplied and drinks will be available for purchase by the glass.</p> <p>Nic will chase up Courtney to double check the invitation list and check for opening/closing dates for next round. Nic will also touch base with the pennant and the voice for a release.</p> <p><i>Motion: To sponsor another two Generation Thrive places through Riddoch leaders for 2023.</i> Moved: Nicole Reschke Seconded: Anna McGregor</p> <p><i>Motion: To put \$200 towards the catering</i> Moved: Bec Trotter Seconded: Hannah Timms</p> <p><i>To Do: Simone to post on Facebook on PenolaCoonawarra, Riddoch group and email members an invitation</i></p>	For discussion
3.2	<p>Social Media/Media</p> <p>Simone has scheduled a few weeks worth of posts on Facebook and Instagram.</p> <p>Hannah has someone that may be interested to help with social media.</p>	For discussion

3.3	<p>Late Night Shopping</p> <p>Wattle Range Council have offered parklet pods which will go on the street and will be placed in front of Koonara and Moss and Wild. Wattle Range Council didn't grant access to shut off the main street for the night.</p> <p>Wattle Range Council are sponsoring a 24-seater bus from Millicent to Penola for the night.</p> <p>All media is underway. The mayor will light up the tree.</p> <p>The Christmas tree base will be put in place by South West Freight on Monday.</p> <p>Lights will go up on Monday. Everyone is welcome to help.</p> <p>To Do: Nicole to touch base with Moss and Wild, Jeff Paul, Alana Croft, test the lights</p> <p>To Do: Simone to setup Facebook advertising</p> <p>To Do: Emma to take a poster to Casterton</p> <p>To Do: Bec to send a message to last years late night shopping attendees to come again this year.</p> <p>To Do: Hannah to send out information about late night shopping to accommodation venues.</p> <p>To Do: Hannah will drop posters to Nathan for late night shopping.</p>	For discussion
3.4	<p>AGM / Invoicing</p> <p>There are a number of outstanding invoices for membership.</p> <p>To Do: Bec will contact Damo at the supermarket with regards to theirs.</p> <p>To Do: Simone will contact Coonawarra ML with regards to their membership.</p> <p>To Do: Hannah will approach Erica Kay/Westmere to become a member</p> <p>To Do: Bec will send Hannah an invoice for Wynns for membership</p>	For discussion
3.5	<p>Marketing - Meet in the Middle</p> <p>Discussion carried over.</p> <p>To Do: Nathan to mention the possible campaign to RAA/SATC when next speaking with them</p>	For discussion
3.6	<p>Xmas Street Party</p> <p>The Christmas Street Party organisation is all on track.</p> <p>To Do: Simone to complete the xmas street party event on Facebook and contact WRC with further details for promotion</p> <p>To Do: Hannah to contact Fiona from Finns Fine Foods to remind re catering that night</p> <p>To Do: All to corden off area for jumpy castle on the night</p>	For discussion

3.8	Action Items / Calendar	For Noting
4.0	CORRESPONDENCE	
4.1	<p>Correspondence In</p> <p>Wattle Range Council Communication around the proposed pump track Communication around Late Night Shopping and Christmas Street Party</p> <p>Office of Sport and Rec Invitation to meet and discuss pump track and other opportunities</p> <p>Penola Coonawarra Caravan Park Meeting with regards to pump track and further information</p> <p>Generation Thrive Invitation to graduation evening at Raidis Estate, December 7, 5.30pm – 7pm</p> <p>Media – ABC South East SA and Triple M Request for interviews</p>	For Noting
4.2	<p>Correspondence Out</p> <p>Laurence Victor Vineyard Letter of Support</p> <p>Penola Coonawarra Caravan Park Letter of Support</p> <p>Wattle Range Council Communication around the proposed pump track Communication around Late Night Shopping and Christmas Street Party</p>	
5.0	<p>ANY OTHER BUSINESS</p> <p>Wattle Range Council have engaged Sprout design to do design work on the streetscaping with final designs ready to tender for June 2023. Apparently Sprout have been in Penola discussing ideas with businesses however nobody has seen them as yet. Nicole has been approached by the media for commenting on the design. The RBCA have not received any information from Wattle Range Council about Sprout being in town — the first information was received from the media.</p> <p>To Do: Nicole to provide comment to the media To Do: Nicole to email Council requesting further information and asking that the design process be completed by March so that tenders can be received in time for next year's budget.</p> <p>Santa's have been distributed for the Stuffed Santa exhibition. This will be the last Exhibition of this nature with Deb and Chicago reinventing the concept for 2024. A post has been scheduled for Friday evening. Please share and encourage businesses and locals to get involved. Once again, entries are placed online at penolacoonawarra.com and voting will also take place there.</p> <p>To Do: Everyone to promote the Stuffed Santa information on line and throughout your networks to encourage participation.</p> <p>Next meeting will be held on December 7, at Raidis Estate at 4.45pm before the Generation Thrive graduation.</p>	

Meeting closed at 6.31pm.

ACTION LIST

The following list is the entire action list from the previous meeting for reference

To Do: Nathan will chase up Matt and Justin Stephens from Office of Sport and Rec about the grant available and the next steps.

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To Do: Nicole to touch base with Moss and Wild, Jeff Paul, Alana Croft, test the lights

To Do: Simone to setup Facebook advertising

To Do: Emma to take a poster to Casterton

To Do: Bec to send a message to last years late night shopping attendees to come again this year.

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To Do: Nathan to mention the possible campaign to RAA/SATC when next speaking with them

To Do: Simone to complete the xmas street party event on Facebook and contact WRC with further details for promotion

To Do: Hannah to contact Fiona from Finns Fine Foods to remind re catering that night

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